The Board of Education adopts this Student Discipline/Code of Conduct to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

# MIDDLESEX COUNTY MAGNET SCHOOLS CHART OF DISCIPLINE

**Minor Violations to Student Code of Conduct**

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| --- | --- | --- | --- |
| **Infraction** | **1st Occurrence** | **2nd Occurrence** | **3rd Occurrence** |
| Using an electronic device in an inappropriate manner | 2 Administrative detentions | Device confiscated and 3 Administrative detentions | Device confiscated 1 day suspension |
| Improper school attire (does not meet safety standards and/or is disruptive to school environment | Parent/Guardian notification and student must change clothing | 1 Administrative detention (parent/guardian notification) | 2 Administrative detentions (parent/guardian notification) |
| Ignoring teacher directive | 1 Administrative detention | 2 Administrative detentions | Parent Conference |
| Horseplay in or outside of school grounds | 1 Administrative detention | 2 Administrative detentions | 3 Administrative detentions and parent conference |
| Inappropriate language | 1 Administrative detention | 2 Administrative detentions and parent conference | TBD |
| Inappropriate language/sexual comment/innuendo (If severe enough, will be considered harassment) | 2 Administrative detentions and parent conference | 1 Day Suspension with parent conference upon return | TBD |
| Parking in a restricted area | Student must move car and receive a warning | Student must move car and 1 Administrative Detention | Loss of driving privileges for 1 week |
| Unsafe driving on school grounds | 1 week loss of driving privileges - Parent notified | 4 weeks loss of driving privileges - Parent notified | Loss of driving privileges for the year |
| Failure to wear Student ID | Warning | 1 Administrative detention | 1 Administrative detention |

Lateness to school does not define the qualities of a student at the Middlesex County Magnet Schools. While lateness may be out of a student's control, excessive lateness can develop into poor educational habits. The following are consequences in place to curb excessive lateness to school.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **5 Cumulative Lates** | **10 Cumulative Lates** | **15 Cumulative Lates** | **20 Cumulative Lates** | **25 Cumulative Lates** |
| 1Administrative detention | 4Administrative detentions | 1 day suspensionParent Conference | 2 day suspensionParent Conference | 3 day suspensionParent Conference |
|  | Parent conference | 1 Administrative detention for each late thereafter | 1 Administrative detention for each late thereafter | 1 Administrative detention for each late thereafter |

# Major Violations to Student Code of Conduct

|  |  |  |  |
| --- | --- | --- | --- |
| **Infraction** | **1st Occurance** | **2nd Occurrence** | **3rd Occurance** |
| Cutting class | 1 day suspension | 2 day suspension parent conference upon return | 3 day suspension parent conference upon return |
| Truancy | 1 day suspension Parent Conference | TBDParent Conference | TBDParent Conference |
| Plagiarism/Cheating/Honor Code Violation | Zero grade for the assignment Parent notification | TBD | TBD |
| Fighting | 2 day suspension | 4 day suspension | 10 day suspension Administrative hearing |
| Theft | 2 day suspension | 4 day suspension | 10 day suspension Administrative hearing |
| Leaving School Grounds | 1 day suspension | 2 day suspension parent conference upon return | 3 day suspension parent conference upon return |

|  |  |  |  |
| --- | --- | --- | --- |
| Inappropriate use of technology/ chromebook (See acceptable use policy) | 2 Administrative detentions and suspension of privileges | 1 day suspension and suspension of privileges - Parent conference upon return | 2 day suspension possible removal of career program and parent conference |
| Posting inappropriate info on internet (social media sites included) | 4 Administrative detentions - Possible HIB referral | 2 day suspension parent conference upon return - Possible HIB referral | TBD - Possible HIB referral and possible removal of career program |
| Threatening another student | 1 day suspension and parent conference | 2 day suspension and parent conference | 4 day suspension and parent conference |
| Insubordination | 1 day suspension and parent conference | 2 day suspension and parent conference | 4 day suspension and parent conference |
| Poor behavior on School Bus | 2 Administrative Detentions | 4 Administrative detentionsParent Conference | TBD Possible removal from bus |
| Use of profanity towards staff | 3 day suspension | 4 day suspension | 10 day suspension Administrative hearing |
| Threatening Staff | Up to 10 day suspension Administrative hearing |  |  |
| Harassment, intimidation or bullying | 3 day suspension parent conference upon return | 5 day suspension parent conference upon return | 10 day suspension Administrative hearing |
| SmokingNaping on school groundsA | 3 day suspension parent conference upon return | 4 day suspension possible $250 fine | 10 day suspension Administrative hearing |
| Vaping Paraphernalia | 2 day suspension parent conferenceDrug and medical assessment | 3 day suspension parent conference Drug and medical assessment | 5 day suspension parent conference Drug and medical assessment |
| Vandalism/ destruction of property (includes graffiti) | Parent conference Parent responsible to cover cost of damages Consequence TBD based on | Parent conference Parent responsible to cover cost of damages Consequence TBD based on severity of damage | Administrative hearing |

|  |  |  |  |
| --- | --- | --- | --- |
|  | severity of damage |  |  |
| Inappropriate references to race, gender, sexual orientation, etc. | 2 day suspension parent conference upon return | 4 day suspension parent conference upon return | 10 day suspension parent conference upon return Administrative hearing |
| Conduct detrimental to the daily operations of school | **TBD** - Possible Administrative hearing |  |  |

/\The 2006 NJ Smokefree Air Act as amended in 2010 ("Act") defines "smoking" to include "electronic smoking devices" (NJSA 26:3D-57). The Act bans "smoking" (which includes electronic smoking devices) on all K-12 public and private school property (NJSA 26:3D-58). NJSA 26:3D-62 lists the fines, ranging from $250-$1000 (the Act is at <http://njgasp.org/sfaa> 2010 w-ecigs.pdD.

# Extreme Violations to Student Code of Conduct

|  |  |
| --- | --- |
| **Infraction** | **Disposition** |
| Possession of Drug Paraphernalia | 5 day suspension Parent ConferenceDrug and Medical Assessment Possible referral for treatment |
| Alcohol/Drug Possession | 5 day suspension Parent ConferenceDrug and Medical Assessment Possible referral for treatment |
| Arson | 10 day suspension Police Report Administrative Hearing |
| Assaulting Staff | 10 day suspension Police report Administrative hearing |
| False Alarm (Fire, Lockdown) | 10 day suspension Police report Administrative hearing |
| Weapon Possession/Dangerous Instrument | 10 day suspension |

|  |  |
| --- | --- |
|  | Police Report Administrative Hearing |
| Bomb Threat | 10 day suspension Police Report Administrative Hearing |

**Policy and/or State mandates:**

If any Board of Education policies were adopted or State mandates/laws changed after the printing of this document, or if anything in this regulation were found to be in conflict with any existing policies or mandates/laws, those policies or mandates/laws would supersede the consequences outlined and actions defined within this handbook.

Please click the following [link](https://www.straussesmay.com/seportal/Public/pubELANOnline.aspx?id=49d1970504e546c6a39f1a9af80b9156) to access all Middlesex County Magnet School policies or visit [www.mcmsnj.net](http://www.mcmsnj.net/) for more information on Board of Education policies.

# ADMINISTRATIVE DISCRETION:

For all violations of the code of conduct resulting in a disciplinary action, parents will be notified in writing and, when necessary, in person as to the occurrence and the consequences.

The list of minor and major violations of the Code of Conduct may not include all possible behaviors that will warrant a response by the school. A total list of all possible behaviors is not feasible. At all times the staff and administration will consider responsible behavior to be the goal for all students. Behavior that is not safe, courteous and respectful will not be considered acceptable and will be appropriately addressed.

In all situations of student misconduct, administration has the final decision as to the interpretation of the code of conduct in reference to the infraction and the appropriateness of each consequence. When deemed necessary, administration will adjust the consequences in keeping with the best interests of the students. Administration will involve the police department to report an incident and/or file charges when appropriate.

**Board approved:** August 17, 2023